

Machine Shorthand

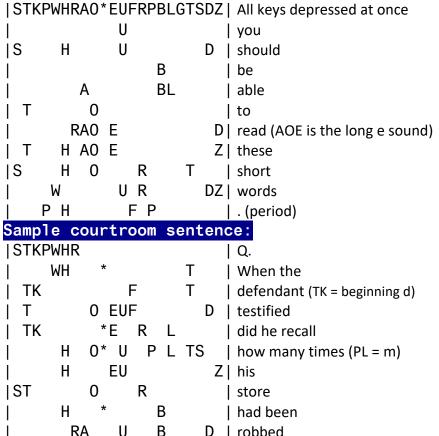
RA

U

A shorthand machine has 22 keys. Multiple keys can be depressed at the same time much like a chord on a piano. Words are written phonetically a syllable at a time, or with memorized shortcuts. "Missing" letters are formed by grouping keys together. For instance, beginning TKPW is "g," ending PL is "m."

Example: to write the word "set," depress the left-hand S, the vowel E, and the ending T all at the same time.

This is what steno notes look like. Each line is a single downward stroke of the keys.



D I robbed



Stenotypists can write at 225 words per minute. The steno notes are translated against a dictionary providing instant English text on the writer screen or a computer. This is called realtime writing.

